



POINTS AND STANDARDS

2018-2019

As Established in the Student Government Association Administrative Code, Student organizations who request funding from SGA in the form of an annual Budget are required to complete the following points and standards.

For any questions regarding the 2018-2019 Points and Standard, please feel free to contact **Alexis Swider** (Director of Administrative Affairs) @ aswider@odu.edu

Each point is equivalent to 12.5% of the allocated budget.

1. ATTEND TWO FISCAL WORKSHOPS
2. ATTEND A PROFESSIONAL DEVELOPMENT SESSION
3. HOLD AT LEAST ONE EVENT PER YEAR
4. HOLD AT LEAST ONE CO-SPONSORED EVENT PER YEAR
5. HOLD OR PARTICIPATE IN AT LEAST ONE COMMUNITY
SERVICE EVENT PER YEAR
6. HOLD OR PARTICIPATE IN AT LEAST ONE RECRUITMENT
EVENT PER YEAR
7. HOLD OR PARTICIPATE IN AT LEAST ONE
PHILANTHROPY EVENT PER YEAR

8. HOLD AT LEAST SIX MEETINGS PER YEAR

Annually, recognized student organizations at Old Dominion University are given the opportunity to request an annual budget for the upcoming school year through the current Student Government Association.

Organizations are asked to participate in the points and standards, a set of requirements that organizations must meet in order to receive an annual budget from SGA. There are a total of 8 points and standards. Each point is equivalent to 12.5%.

FISCAL WORKSHOPS- Throughout the academic year, the SGA Finance Committee and the LSI Budget Manager will administer financial workshops. The LSI Finance Workshop (Fall) will assist organizations on the “how to” spend their money. The SGA Budget Workshop (Spring) will show organizations how to create and manage their budgets once they are fully funded through SGA.

Attendance is required at both workshops.

PROFESSIONAL DEVELOPMENT SESSION – Professional development sessions include, but are not limited to, Leadership Lecture Series, the President’s Lecture Series, OUD Presents, the Raoul Wallenberg Humanitarian Lecture, the Waldo Family Lecture on International relations, Preparing Future Faculty and Graduate Student Organization lectures. If you have any questions about whether a particular professional development session counts, please contact the Director of Administrative Affairs.

EVENT- Events must be free and open to all ODU students, faculty, and staff.

CO-SPONSORED EVENT – Co-sponsored events may be hosted in partnership with another student organization, an ODU office or department, or a community organization. Co-sponsored events must be free and open to all ODU students, faculty and staff.

COMMUNITY SERVICE EVENT - Community service events must be considered “volunteer” work. Community service may be done either on-campus or off campus. Participation in the annual ODU Homecoming may be

as constituted completion of this standard. Community service events must be free and open to all ODU students, faculty, and staff.

RECRUITMENT EVENT – Recruitment events may include, but are not limited to, involvement fair, student’s departmental orientations, Previews, Admitted Student’s Day, tabling, and general events.

PHILANTHROPY EVENT – Philanthropy events must consist of a generation of proceeds for a nonprofit or community based need, such as charities, cancer societies, hospitals, and homeless shelters. Proceeds may be monetary or material. Participation in Relay for Life may constitute completion of this standard. Start-up funds may be used through budgetary funding allocated from SGA, but money allocated as a “start-up” must not be seen or made as a direct donation.

SIX MEETINGS – Meetings must be of the general body of the student organization and the organizational advisor must be notified of the time and location. Meetings may be done face-to-face, or through video or teleconference.

ADDITIONAL INFORMATION-

- ❖ No singular event may be used for multiple points and standards; each point and standards is mutually exclusive
- ❖ Media organizations may receive credit by providing coverage for a qualifying event (contact the Director of Administrative Affairs for more information)
- ❖ Graduate organizations may receive credit by attending conferences

All Points and Standards are at the discretion of the Director of Administrative Affairs.

(Contact the Director or Administrative Affairs for more information)

Items to keep in mind

1. _Organizations submit their annual budget to the Director of Finance **by FEBRUARY 8th, 2019 at 11:59pm.**

2. Organizations meet with the Finance Committee during a Budget Consultation to discuss requested budget.
3. Organizations submit their Points and Standards to the Director of Administrative Affairs **by APRIL 5th, 2019 at 11:59pm.**
4. Academic Affairs and Student Organization Committee reviews Points and Standards for accuracy and completion.
5. Finance Committee allocates funds to organizations after reviewing all budget requests.
6. Student organization budgets are made available at the beginning of the next fiscal year, **July 1.**

**** Any questions regarding Points and Standards should be directed to the Director of Administrative Affairs, Alexis Swider, at aswider@odu.edu.**

**** Any questions regarding your annual budget should be directed to the Director of Finance, Kyle Ogle, at sgafinance@odu.edu.**